



SRHCC Core Planning Team Meeting

October 16, 2020

Regular Meeting Telephone Conference via GoToMeeting

9:00 a.m. – 11:00 a.m.

Due to local and state mandates, CPT meeting was held via teleconference.

Attendance: Dave McGraw, Spanish Peaks Regional Health, Paul Toth, Pueblo Sheriff's OEM, Rob Bukovac, LAHCDHD, Mike Lening, AMR, Desiree Lipka, Solvista Health (HCC Council Representative) Lori Silva, SRHCC Coordinator

Note: Kevin Weber, MD (in ER), Corbin Sanchez, RN, (Covid 19 outbreak at facility), Justin Carbee (National Guard Duty)

9:00 a.m. Meeting called to order by Dave McGraw

Review and approval of September 18, 2020 CPT meeting. Approved with change of Special meeting to Regular meeting.

HCC Council Report: Desiree Lipka reported the State HCC Council has not met for the past few month and will resume meeting in November. The State Crisis Counseling Grant was received from FEMA. Most counseling will be done remotely vs door to door.

Clinical Advisor Report: No report. Dr. Weber is currently working SPRHC Emergency Room and could not attend meeting.

New Business:

Deliverable Discussion:

- EMResources for ASPR EEI: Lori Silva attended virtual meeting with Curt Drennen, Greg Stasinos, Melanie Roth-Lawson and Korel O'Brien, all from CDPHE regarding the possibility of creating a view for the SRHCC to collect and store ASPR required PPE for hospitals and nursing homes. Curt Drennen advised that ASPR EEI could not be collected and stored in EMResources because he felt that due to ASPR continually changing the requirements it would be a waste of time to enter. It was noted, most information is already in EMResources just not in one common area to be able to extrapolate onto one spreadsheet. Discussion with CPT followed and it was decided Lori Silva will contact Michelle Deland to see if we can either create a view (not an event) for the SRHCC with the ASPR required EEI along with the Regional EEI that will be decided at a future date.



- Deliverables submitted 9/30/2020: All deliverables were submitted, reviewed, and accepted by CDHPE except for the SRHCC 5-Year Strategic Plan. This deliverable is currently being reviewed. The Governance Document has been approved by the SRHCC membership and will be submitted as a FINAL document to Co-Share and the CAT.
- CDPHE Meeting 10/14/2020: Curt Drennen, Greg Stasinis, Dave McGraw, and representatives from all South Region hospitals to discuss the status of recent uptick in COVID 19 positive tests. Dave McGraw reported the meeting primarily focused on the outbreak at the prison in Fremont County. Desiree Lipka reported as of yesterday, October 15, 2020, there were 400+ new Covid cases in Fremont County. Dave stated the details of the meeting included how the State could assist with PPE supplies, alternate care sites and testing supplies. During the meeting with CPHE it was discussed about the shortage of N95, gloves, gowns, etc. The ACS at Pueblo would take 3-5 days to get staffed and ready to accommodate patients, but the site is still available. Paul Toth asked if there was a breakdown of staff and inmates, staff exposed, where staff lives, Fremont, Pueblo or El Paso County. Mike Lening stated the AMR has a contract with the State and has 2 crews working 24/7 to provide medical. Mike Lening indicated that they prison is taking care of the inmate in house at this point. No transport is being provided at this time. Mike Lening indicated that things are rapidly changing in Fremont County as they are waiting for additional test results. Lori Silva has email Sarah Miller at the Fremont County Health Department to obtain further details.

Deliverable Discussion:

Upcoming deliverables that could be workgroups to spend funding: **Highlighted deliverables means individuals have expressed interest in participation.**

- HVA 12/20 – Communications Drill will be asking for facility HVA's
- Sustainability Plan 12/20
- Crisis Standards of Care Annex-DRAFT 12/20
- Regional EEI Development 12/20-Suspended by ASPR/CDPHE for now
- Preparedness Plan Update 3/21
- Information Sharing Plan 3/21
- Supply Chain Assessment -develop a plan 3/21
- Burn Annex 3/21
- CST 3/31-Waived by ASPR/CDPHE
-AAR/IP
- PIO Training Plan 6/15
- Volunteer Management Plan 6/15
- Burn Tabletop 6/15
-AAR/IP
- Coop Draft (complete)



The submission of the HCC Training Plan was suspended, however the SRHCC submitted this July 30, 2020. All Training and Exercise deliverables have been suspended.

Future deliverables were discussed. Regional EEI which was due 12/20/2020 has been suspended by ASPR/CDPHE. No date was given on when this deliverable would be due. The CST/AA/IP has been waived. Discussion followed regarding moving forward with the CST and it was determined to wait until March to make the final decision. The TEPW deliverable was waived as well. Discussion on team participation and the budget in which approximately \$25,000 has been allocated for team. Paul Toth suggested Lori Silva send out a communication regarding what each deliverable would entail for members to be able to know what the deliverable is about.

New Business:

- HPP Funding Part 2 SOW: The SRHCC was awarded funding in the amount \$102,603 to spend on COVID-19 or pandemic related responses. The fiscal agent will receive \$15,390.45 leaving a remaining balance of \$87,212.55. It was discussed that the SRHCC has already completed a few items that could be included in the workplan specifically, upgrading oxygen systems at critical access hospitals to increase critical care capacity (SRHC toad units) and implementation of a regional information sharing system (Slack) and website development. It was discussed hiring an individual to assist with this project. The SRHCC will need to develop a budget and workplan in the next 30 days and submit to Co-Share.

Other ongoing Business:

- HPP Funding Part 1 (\$25K):
- PPE Storage – Lori Silva contacted The Center of Self Reliance regarding the HCC providing funds to use the warehouse for storage. The Center of Self Reliance indicated they did not require or want any compensation for the building usage. Liability insurance was discussed and how the SRHCC could go about securing insurance. It was approved by the SRHCC to investigate what it would take for to obtain 501c3 status. Rob Bukovac will research the ability to become a 501c3 and the SRHCC will revisit this option.
- Website development Update: Lori Silva contacted Trish Coberly regarding website development. Ms. Coberly will develop website for a fee of \$2500.00. Ms. Coberly stated there would be an approximate yearly fee of \$200.00 from the company supporting the website. It was discussed if the LAHCDHD would need other bids prior to the SRHCC accepting. Rob Bukovac contacted Kim Gonzales of the Fiscal Agent and she indicated the health department did not need three bids, it would only be necessary if the SRHCC required three bids. It was determined the SRHCC did not have any verbiage in the Governance Document regarding bids. Lori Silva will reach out the Ms. Coberly to see what she would charge to maintain the site.



- Slack – placeholder on agenda– Paul implemented for CPT. Lori Silva will use Slack for the CPT communication drill on October 21, 2020. The CPT will begin messaging to practice the system. If it is acceptable, we may bring this to the SRHCC Quarterly Meeting Nov. 3, 2020.
- Plan for November SRHCC Regional meeting Tuesday, Nov. 3, 2020
 - Supply Chain Assessment Guidance overview with CHA November 11th 10:00 a.m. Lyle Moore
 - Governance Document vote
 - Submit facility HVA's (this will be included in the communication drill 10/21)
 - Deliverable team discussion
 - PPE request process
 - Introduce Slack
 - HPP funding Part 1 and Part II

Announcements and Exercises:

- Supply Chain Assessment Guidance overview with CHA November 11th 10:00 a.m. Lyle Moore

Action Items:

Lori Silva

- Email HCC members regarding team participation
- Website – contact Trish Coberly to get firm price for development and maintenance.
- Send out Communication drill to CPT via Slack
- Contact Michelle Deland regarding creating a view in EMReources

Rob Bukovac

- 501c3 status research

Meeting adjourned at 10:46 a.m.

Next CPT meeting December 18, 2020