



SRHCC Core Planning Team Meeting

December 18, 2020

Special Meeting Telephone Conference via GoToMeeting

9:00 a.m. – 11:00 a.m.

Due to local and state mandates, CPT meeting was held via teleconference.

Attendance: Dave McGraw, Spanish Peaks Regional Health Center, Justin Carbee, Health Solutions, Mike Lening, AMR, Lori Silva, SRHCC Coordinator

9:00 a.m.

Called to order by Dave McGraw

Agenda was revised to include additional \$14,000.00 funding part II per Curt Drennen's email

Call to order

Dave

Review of minutes: Minutes from November 20, 2020 Special Meeting and October 16, 2020 were approved with no changes. Motion by Justin Carbee, Second by Mike Lening.

HCC Council Report: Desiree Lipka reported there has no been much going on with the HCC Council. They have been touching base, addressing any needs.

Clinical Advisor Report: Dave McGraw reported Dr Weber has been working on education protocols for the COVID-19 vaccine regarding treatment for potential anaphylactic.

Discussion Items:

Deliverable Discussion: Due December 2020

- Sustainability Plan – was reviewed and discussed. Motion to approve by Mike Lening, 2nd by Justin Carbee. All approved.
- HVA Regional – Dave McGraw is working on the plan. Top 5 hazards identified were: Pandemic, Cybersecurity, Severe Weather, Wildfire and Utility Failure to include water, gas, sewer etc. This plan will be available for review next week.



- Crisis Standards of Care Plan- reviewed and discussed. HCC's can not trigger the Crisis Standards of Care, only support, help and assist. Plan approved by all present.
- Funding II
 - Work Plan- Discussed and reviewed. This is the Scope of Work needed to receive Funding II award from ASPR. All plans were discussed and approved for submission to include:
 1. Resource Coordination Plan
 2. Situational Awareness Plan
 - Budget for Funding II dollars was discussed and will need to be submitted in January. Discussed options to include tents to be used to expand services due to COVID. Justin Carbee will research the tents for pricing and generators.
- Dr. Little SOW \$20,000 grant funding – Discussed at great length as to the misunderstanding of this grant. A letter of support was sent by the SRHCC; however, it was not clearly communicated that there would be a new set of deliverables and a SOW for the SRHCC to complete. It is noted that the deliverables are not due until September 2021. Lori will reach out to Curt Drennan and schedule meeting with Mike Lening, Dave McGraw for further discussion and clarification.

Upcoming deliverables that could be workgroups to spend funding: **Highlighted deliverables means individuals have expressed interest in participation.**

- Preparedness Plan Update 3/21
- Information Sharing Plan 3/21
- Supply Chain Assessment -develop a plan 3/21
- Burn Annex 3/21
- CST 3/31-Waived by ASPR/CDPHE
 - AAR/IP
- PIO Training Plan 6/15 – be contracted out
- Volunteer Management Plan 6/15
- Burn Tabletop 6/15
 - AAR/IP
- Coop Draft (complete)

It was discussed and decided to pay out to facilities based on the budgeted amount, approx.. \$28,000.00/ the number of deliverables. Lori will email a better count of deliverables back to the CPT. It was discussed if the HCC Coordinator completes the deliverable, compensation will be given accordingly.



The CST is waived by ASPR for this funding year. The CPT made the decision to not do the exercise in March as it is difficult to get participation at this point in time. The COVID-19 response should count towards a CST. Dave McGraw will reach out to Larisa Oringdulph as it was decided last year to contract with her for this deliverable.

Other ongoing business:

- Funding I -\$25,000: Lori has sent a preliminary spreadsheet to the company in which Paul Toth provided. As of this date, have not received a response. Lori will reach out.
- Funding II: Masks for the communities have been ordered from Embroidery Plus in Pueblo. CPT approved via email. Dave McGraw signed off on invoice. Hotel rooms can't be paid for with HPP funds. Any equipment to support vaccination clinics are not allowed. Lori Silva to order 20 Ryobi Mister/Sprayers with assistance for the Fiscal Agent. The disinfectant will be ordered as well with funding II funds.
- PPE Storage – Liability insurance update. Lori Silva has reached out to several insurance companies and it appears the SRHCC will not be able to get coverage due to the fact we are not a business or entity. Lori Silva will continue to work on Funding I PPE order. A SOP will need to be developed for disbursement. Lori Silva will contact the SE Region to see what they have in place specific to HCC PPE.
- Website development Update: Reviewed 2 website designs received. Consensus was to use a combination of both. The SRHCC logo page with some pictures not specific to any entity. Lori Silva will reach out to web designer.
- Slack – Membership spreadsheet has been sent to Paul Toth. Lori Silva will work on trying to use it more with the CPT.
- 501c3 Update- Discussed and it was agreed this needs to be looked into as it will provide the SRHCC better access to funding, etc. The SRHCC need to set up a non-profit through the Secretary of State and obtain and Employer Identification Number. We would need documentation to include mission statement, by-laws, and a responsible party. It would include who gets paid, board of directors, purpose (the SOW) and a dissolution plan. Once this is complete, we could file for 501c3 status. Gina's fee would be \$100.00 per hour. Process to take approximately 3-



6 months to complete. Mike Lening indicated he would reach out the Gina Malouf for further information. Lori Silva will provide Mike Lening the information to contact Ms. Malouf.

- Extra \$14000.00 funding- email from Curt Drennen. It was discussed and decided to participate and receive the extra funding. Lori Silva will email Curt Drennen for participation. Mike Lening would like to look into possible purchase of screening equipment for facilities. Lori Silva will reach out to Carolyn Elliott to make sure this is an appropriate expense.

What's the Buzz?

- Announcements – Training, exercises, events
- Mike Lening: continuing to do what they do. Employees have tested positive for COVID 19. 34 total, some are returning to work.
- Dave McGraw: Nursing Home breakout through asymptomatic employee. It took approx. 12 days to get test results back. Hospitals statewide are getting COVID-19 vaccine.

11:00 a.m.

Adjourn

Dave

Action Items:

- Lori Silva:** Carolyn Elliott regarding screening equipment for facilities
Reach out to website developer
Set up meeting with Curt Drennen regarding participation in UC Health grant SOW
Send projects to be completed to CPT by the end of FY21 for disbursement of HPP funds.
Gina Malouf information to Mike Lening
- Mike Lening;** Reach out to Gina Malouf
Participate in meeting with Curt Drennen
- Dave McGraw:** Contact Larisa Oringdulph regarding CST
Participate in meeting with Curt Drennen
- Justin Carbee:** Army tents for hospital surge capability

Next meeting scheduled for January 15, 2020

