



## **SRHCC Core Planning Team Planning Meeting**

**January 15, 2021**

**Telephone Conference via GoToMeeting**

**9:00 a.m. – 11:00 a.m.**

Due to local and state mandates, CPT meeting was held via teleconference.

Attendance: Dave McGraw, Spanish Peaks Regional Health Center, Justin Carbee, Health Solutions, Mike Lening, AMR, Kevin Weber, MD, Clinical Advisor, Paul Toth, Pueblo County OEM, Desiree Lipka, HCC Council Representative-Solvista Health, Lori Silva, SRHCC Coordinator

**9:00 a.m.**

Called to order by Dave McGraw

**Call to order**

Dave

Review of minutes: Minutes from December 18, 2020 were approved with no changes. Motion by Mike Lening, Second by Justin Carbee. Motion approved.

HCC Council Report: Desiree Lipka reported the HCC Council had been consulted regarding the letter from Director Willis regarding the idea of DHSEM coordinating the Vaccination Coordination calls. The process of beginning the Vaccination Coordination calls per the direction of CDPEH. The purpose of this meeting is to collect questions, concerns, and ideas and then be able to report at the State meeting for situational awareness around the state. It was discussed the South Region is extremely fortunate to have the relationships and communication with all members involved in the vaccination process. Two South Region calls have transpired with another one this afternoon. Lori Silva will participate in the State call later this afternoon as well.

Clinical Advisor Report: Dr Weber reported that vaccination clinics are going well.

### **Discussion Items:**

LTC representative for CPT Corbin Sanchez is no longer with Belmont Lodge. Corbin stated he would continue until another LTC Representative is found.

David McGraw stated that he felt members of the CPT need to present the entity that they were elected to represent and if they are not working for long term care they should not be on the CPT. Discussion followed and Dave McGraw will send out an email asking for a volunteer interested in filling out the term of this position. LTC is not a required position per the HPP funding grant. This will be put on the agenda for the February Quarter HCC



meeting. Desiree Lipka stated that Mr. Sanchez was her back up representative for the HCC Council and this position would need to be filled as well.

Action: Dave McGraw to send email to SRHCC membership for interest in participating in CPT

**Deliverable Discussion: Due December 2020 (All submitted)**

- Sustainability Plan – Alzheimer, Mt. San Rafael Hospital
- HVA Regional – Spanish Peaks Regional Health Center
- Crisis Standards of Care Plan
- Quarterly Report

Lori Silva reported the above plans have been complete and submitted to CDPHE/ASPR.

Upcoming deliverables that could be workgroups to spend funding: Highlighted deliverables means individuals have expressed interest in participation.

- Budget 2021-2022 1/29
- Work Plan 2021-2022 1/29
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The 2021-2022 budget will be reviewed by CPT and submitted by 1/29/2022 with the amount remaining the same as this funding year. The Work Plan will be developed and sent to CPT for approval prior to submission in January.

- Preparedness Plan Update 3/21
- Information Sharing Plan 3/21
- Burn Annex 3/21
- CST 3/31-Waived by ASPR/CDPHE
  - AAR/IP
- PIO Training Plan 6/15

PIO Training: we will not be contracting this out as the other HCC's that were involved have opted to use CPHE Training (see What's the Buzz). Lori asked the CPT to let her know if there were additional PIO training opportunities offered.

- Supply Chain Assessment -develop a plan 6/15
- Volunteer Management Plan 6/15
- Burn Tabletop 6/15
  - AAR/IP
- Coop Draft (complete)
- Number of deliverables for payment

The number of deliverables was discussed for the CPT to approve a budgeted dollar amount for payment of deliverables. The 2020-2021 budget was reviewed, and it was approved to provide a project award of \$3000.00



divided among the number of project participants. The project awards can be adjusted at the end of the grant year, if needed, should there be extra funds available. Lori Silva will invoice the fiscal agent for the completion of the Sustainability Plan and HVA,

**Other ongoing business:**

- Funding I - \$25,000
  - Budget has been submitted to CDPHE

Lori Silva reported the Funding I Budget has been submitted to CDPHE and approved. CDPHE has hired a separate individual, Fiona Gau, to be the SOW and funding lead for Funding I and Funding II projects. Lori Silva will have monthly meetings with Ms. Gau to better understand and keep track of deliverables.

Lori Silva presented an invoice from Microbridges in the amount of \$21,949.00 for PPE to include gowns, masks, face shields, N95 masks and gloves. The PPE was approved for order. Lori Silva will send invoice to Dave McGraw for signature and work with fiscal agent to get PPE ordered. A process will need to be developed for distribution, replacement, etc. Lori Silva will contact Judith Ferguson of Center Towards Self Reliance to let them know some PPE will be arriving.

Action: Process will need to be developed for distribution of PPE

- Funding II
  - Budget
  - Work Plan 12/30-submitted
  - Resource Coordination Plan 12/30-submitted
  - Situational Awareness Plan 12/30-submitted
  - Ryobi Fogger/Mister – order for 20 sent to LAHCHD
  - Peroxide Disinfectant order sent to LAHCHD
  - Masks Funding II – these are on order

Funding II budget was presented to the CPT. Lori Silva indicated the Ryobi Fogger have been ordered and received at a cost of \$2900.00, Chemical for the units has been ordered (not received) at a cost of \$2700.00 and community face masks have been ordered (not received) at a cost of \$6,187.00. Total funding spent to date is \$11,787.00. Lori stated she had inquired about the funds to be used for facility screening equipment and the state did indicate the funds could be used for this purpose specifically the part that allows the funds to be used by EMS and healthcare facilities on "enhancing physical infrastructure to ensure infection control for COVID-19 preparedness" and supports how a hospital may "rapidly identify & isolate a patient". As long as the screening equipment supports a healthcare facility, the answer is yes. If the screening equipment is planned for a different type of facility, further research would be needed into where the screening equipment would be installed/used. Grass tents were discussed, and Justin Carbee will continue to research. The additional \$14,000 was discussed which would bring the total grant to \$116,603. After the 10% indirect cost, the SRHCC would have about \$99,812.00 to spend.



Funding II Work Plan, Resource Coordination Plan and Situation Awareness plan, which were presented and approved by the CPT at the December 2020 meeting were submitted.

- Dr. Little SOW \$20,000 grant funding
  - New set of deliverables – Corvena software

Meeting was held on January 14, 2021 with Curt Drennen, CDPHE with Dave McGraw, Mike Lening, Justin Carbee and Lori Silva in attendance. Mr. Drennen indicated with is a federal initiative, nothing to do with the state nor is it connected to HPP. The SRHCC did sign a letter of support, but there was no indication at that time there would be an addition SOW or information system change requirement. Discussion about the Corvena system initiated. Juvare (EMResource) has bought out Corvena. Dave McGraw indicated his concern with changing information systems during the pandemic when most facilities just learned how to input in EMResource. The Corvena system would require a system administrator at the HCC level. It was discussed if this is not a requirement, the CPT would opt not to do it as this at this time. Dave McGraw indicated there is an HPP requirement to be able to establish and information platform to communicate to the state and ASPR as with EMResource.

Action: Lori Silva will contact Dr. Little to establish a meeting for further clarification, training, technical support etc. Dave McGraw will participate in the meeting.

- PPE Storage – Warehouse is available should HCC purchase PPE

Lori will contact Judy Ferguson at the Center for Self Reliance to inform PPE may be coming soon.

- Website development Update

Website was presented to CPT for discussion. Lori Silva has sent much information to developer for placement on website. Decisions will need to be made on placement as to members only or public information. Additional information to be added is training and exercise, what does our membership look like, leadership contact information, resources available, benefits of being a member. Lori emailed the website information to CPT for further review.

- Slack – placeholder on agenda– Paul implemented for CPT

Lori Silva will send the next communication drill to CPT via Slack.

- 501c3 Update

Mike Lening – has not been in contact at this time.

- Planning for Feb. 2, 2021 Quarterly Meeting agenda items
  - PIO Training
  - LTC CPT Member
  - Ryobi Fogger/Disinfectant



- Community Masks
- PPE Order (\$25,000.00)
- Funding II SOW
- Vaccinations (how going)
- Resource Assessments

#### **What's the Buzz?**

- Announcements – Training, exercises, events

PIO Training: All virtual online classes.

- CDC's [CERC](#) program
- IS-29A: Public Information Awareness  
<https://www.train.org/colorado/course/1087762/>
- IS-42: Social Media in Emergency Management  
<https://www.train.org/colorado/course/1034415/>
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<https://www.train.org/colorado/course/1034415/>

#### Vaccinations

Dave McGraw indicated SPRHC/CSVLS is doing more vaccinations today. They will be giving up to 55 doses today depending on the vials of Moderna. There are another 100+ people signed up, so hopefully more vaccine comes in next week. Dave stated they have been assisting the LPHA with administration of vaccine as the hospital/nursing home has available staff to assist. All vaccine has been Moderna to this point.

Mike Lening reported they are starting on 70+ and assisting local LPHA providing medical stand by at clinics. Goal is to do 1000 vaccinations per day, depending upon availability. Mike stated AMR has been throughout the region assisting. Mike stated it's a very busy time for AMR, but they are maintaining.

Discussion followed regarding notifications and timing of second doses and that the administrators of the vaccine have been notifying of 2<sup>nd</sup> doses. Dr. Weber stated the timeframe of the 2<sup>nd</sup> dose has not been tested, but within a week or 2 should not decrease the effectiveness of the 2<sup>nd</sup> shot. As with all regions, the availability of vaccine and scheduling of clinics is primary concern right now.

10:28 a.m.

Adjourn

Dave

#### Action Items

Dave – LTC Representative Email (complete)

Lori – Dr. Little, Carolyn meeting regarding Corvena and SOW



PPE Storage- contact Judy Ferguson (complete)  
SRHCC Agenda for Feb. 2 meeting (complete)  
Invoices for HVA and Sustainability Plan  
Funding I PPE invoice to Kim Gonzales (complete)

Mike: 501c3

**Next meeting scheduled for March 19, 2021**