



South Region Healthcare Coalition CPT Meeting

February 18, 2022

10:00am - 12:00pm

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Agenda

	Agenda Item	Time (Est)
	<p><u>Attendance</u> Jason Abney, Hospital Chair, Parkview Medical Center Kimber Weddle – RRC Mike Lening – EMS, AMR Kim Chavez – EM, Las Animas Public Health Department Kim Gonzales – Fiscal Agent, Las Animas Public Health Department Desiree Lipka – At large, Solvista Justin Carbee - Behavioral Health, Health Solutions</p> <p><u>Absent</u> Dr. Vijan</p> <p><u>Guest</u> Lauren Smith – All Clear Management Group Savannah Fritz - All Clear Management Group Margaret Comstock – Public Health Department</p>	
1.	<p>Guest Presentation:</p> <ul style="list-style-type: none"> • All Clear Management Group <ul style="list-style-type: none"> ○ Project Updates and Review: Infectious Disease Annex and TTX AAR-IP ○ MRSE <p>Click for Meeting Minutes</p>	10:00
2.	<p>Call to Order</p> <p>Jason Abney - Motion to approve February 18, 2022 CPT Agenda - No objections or changes by CPT -Agenda approved 2/18/2022</p> <p>Jason Abney - Motion to approved January 14, 2022 CPT Meeting Minutes – Jason Abney -No objections or changes by CPT - Minutes approved 2/18/2022</p>	10:45

3.	<p>Review action items – Kimber</p> <p>Action Items:</p> <ul style="list-style-type: none"> • Complete - Schedule a new CPT meeting to replace the March 18th date. • Complete - Adjust the May 6th quarterly members meeting time from 10-12 to 9am – 12pm • Complete - Resend meeting invite for May 6th. • In progress - Figure out registration and marketing for MRSE and Infectious Disease TTX. Already sent the information in a newsletter and bulletin. • In progress - Schedule the infectious disease initial planning, mid-planning, and final planning meetings with All Clear • Complete - Send suggestions for JRA gaps to add to budget. • Complete - Explore active shooter training and consider adding to budget in training. • In – progress - Schedule a meeting to review the CAT Date for quarter q3 and q4. 	10:50
4.	<p>Financial Updates – Kimber Weddle and Kimberly Gonzales</p> <ul style="list-style-type: none"> • BP3 – December • Budget review <ul style="list-style-type: none"> ○ All Clear sent a invoice for \$1750.00 ○ Cobweb Creations Website \$50.00 ○ SRHCC RRC - \$7, 555.56 ○ Adobe \$14.99 ○ Indirect Cost \$1,745.00 ○ Amount billed for December was \$11,545.66 ○ Budget total for end of December was \$113,645.00 • BP4 – Budget Draft Review / Approve <ul style="list-style-type: none"> ○ Sent a draft to CDPHE January 31st. A new template was requested by CDPHE and was provided by the Fiscal Agent. There were three-line items that have been changed. ○ Travel line item decreased by \$25.00. Training and Exercise was increased by \$266.00. Training and Supplies line item decreased by \$2,424.00. Indirect rate was increased to 19% from 17.6%. ○ Motion to Approve BP4 draft budget updates by Mike Lening <ul style="list-style-type: none"> ▪ Seconded by Justin Carbee ▪ Update to BP4 draft budget was approved 2/18/2022 • Grant Extensions – HPP2 Covid funds, and BP2 extension <ul style="list-style-type: none"> ○ Scope of work and budgets have been submitted to CDPHE. The HCC’s are waiting for processing. HCC’s are still waiting for approval ○ Covid funds are for supplies ○ BP2 grant is for the office supplies and marketing <ul style="list-style-type: none"> ▪ Supply needs: laptops, printers, printer ink, office software, computer back up drive ▪ Marketing / promotional needs: brochures, business cards, 	10:55
5.	<p>CPT Updates</p> <ul style="list-style-type: none"> • Chair (Jason Abney) <ul style="list-style-type: none"> ○ No changes in the hospital sector. • Clinical Advisor Updates (Dr. Vijan) <ul style="list-style-type: none"> ○ Not present. No updates • Behavioral Health (Justin Carbee) <ul style="list-style-type: none"> ○ OBH is phasing out. Will be falling under CDPHE going forward. Colorado spirit is still set to end in March. 	11:00

	<ul style="list-style-type: none"> • EMS (Mike Lening) <ul style="list-style-type: none"> ○ Dr. Weber passed away on 2/17/2022. Keep family in friends in your thoughts. Funeral planning will be shared with group. • Emergency Management (Kim Chavez) <ul style="list-style-type: none"> ○ Kim Chavez will be attending the CEPA meeting. • Public Health (Sarah Miller) <ul style="list-style-type: none"> ○ No updates. Sarah Miller will be out of the office next week. • At-large & HCC Council (Desiree Lipka) <ul style="list-style-type: none"> ○ No updates. • RRC (Kimber Weddle) <ul style="list-style-type: none"> ○ CPT attendance reviewed ○ 2022-2023 SRHCC Funding Proposal Application <ul style="list-style-type: none"> ▪ Application announced in the February newsletter. ▪ Time frame: Open Feb 1 -17, 2022 ▪ Closed 6pm on Feb 17th. There were zero applications. ▪ Option was discussed to re-open the application. The CPT decided to not extend the deadline for the funding proposal application. 	
6.	<p>Deliverables Progress & SOW</p> <ul style="list-style-type: none"> ○ Redundant Comms Drill <ul style="list-style-type: none"> ▪ Time frame: Open for two days ▪ Method: Icontact email and Slack.com ▪ Response ideas are to include the COVID-19 AR / During Action Survey ○ Supply Chain Integrity Assessment <ul style="list-style-type: none"> ▪ The CPT was asked to respond for their sector. ○ Resource Assessments <ul style="list-style-type: none"> ▪ Sent out and got a low response. Asked the CPT to respond to the survey on behalf of the HCC. <ul style="list-style-type: none"> • Q4 deliverables Review <p><u>Q3 deliverables Review and Create Work Group</u></p> <ul style="list-style-type: none"> • BP 4 Draft HCC Work Plan (18) <ul style="list-style-type: none"> ○ First draft submitted. Update as needed once we get more guidance for CDPHE. Final draft due in June. <ul style="list-style-type: none"> ▪ WG: RRC to update and share with the CPT. CPT can make changes and recommendations via email or during meetings. • BP 4 Draft HCC Budget (19) <ul style="list-style-type: none"> ○ First draft submitted. Second draft approved by CPT. The updated draft is on CO-Share. <ul style="list-style-type: none"> ▪ WG: All CPT, Kim Gonzales, RRC • Preparedness Plan (22) <ul style="list-style-type: none"> ○ In progress and almost complete. Will be sending to Desiree for a review and get input as needed. <ul style="list-style-type: none"> ▪ WG: Desiree Lipka ▪ Previous participate: Brian Cotter, Coroner ▪ Update to the plan. Needs to include new JRA hazards, gaps, active members, current CPT, governance docs, 2021-2022 budget. • COVID-19 AAR/IP Survey Assessment Tool (26) <ul style="list-style-type: none"> ○ Need more guidance from CDPHE <ul style="list-style-type: none"> ▪ Cpt not requested. Send a template to all cpt for review. • Clinical Advisor Response Plan Annex Review (24) 	11:00

	<ul style="list-style-type: none"> ○ Response plan has been updated. The plan was sent to Dr. Vijan for a review. Plan will be final once the preparedness plan, information sharing, and pediatric plans are finalized and can be linked to document. <ul style="list-style-type: none"> ▪ WG: Kimber Weddle, Dr. Vijan ▪ Plan is mostly completed. Will need to include HVA info and new plan links. ▪ Clinical Advisor to review and sign document. ● Information-Sharing Plan (20) <ul style="list-style-type: none"> ○ Completed. Will send out for CPT signatures. <ul style="list-style-type: none"> ▪ WG: Sarah Miller <ul style="list-style-type: none"> ● This is an update to the plan. It reviews the strategy to gather specific EEI within 36 hours. The EEI templates were completed in Q2. Will need to include the EEI links and templates. ● Work Group would review documents provided by Kimber and make any changes or recommendations via email. ● CPT: Signatures needed ● Resource Inventory Assessments (21) <ul style="list-style-type: none"> ○ Completed. Sent through Gmail form system. ○ They do not close. Facilities can still respond if they have not already. <ul style="list-style-type: none"> ▪ WG: requesting all cpt members to help send surveys via email. Each sector has its own google survey link. ▪ Behavioral Health, Coroners, Emergency Management, EMS, Hospital, Public Health, ▪ The Resource Assessment Surveys required an extensive amount of time dedicated to researching facility data. Due to this time commitment and the demands of the COVID-19 response, many members did not have the time to complete the Resource Assessment Surveys. Other factors relayed are there are some facilities that do not have access to Google. ▪ SRHCC Coordinator supplies excel spreadsheets to member organization unable to access Google. At this time, no one requested a excel spreadsheet version. ● Infectious Disease Surge Annex (23) <ul style="list-style-type: none"> ○ In progress. <ul style="list-style-type: none"> ▪ All Clear Mgt Group. ▪ WG: ▪ Work group to look over plans, provide feedback, and participate in planning. ● Surge Estimator Tool (17) (WAIVED) ● COVID 19 AAR – IP <ul style="list-style-type: none"> ○ Searching for samples. Looking to send out a survey to gather information. ○ We could use the delta spike for the time frame of the AAR ● CAT Form Submissions (25) <ul style="list-style-type: none"> ○ Meeting with Core Planning Team to review and go through questions. ○ Set Date <ul style="list-style-type: none"> ▪ WG: 	
7.	<p>New Business -Kimber/CPT</p> <ul style="list-style-type: none"> ● Meeting date changes March 11, 18, May 6, May 13. ● Scheduled CPT April 1. ● Presidents Day – Offices open, closed? 	11:10

	<ul style="list-style-type: none"> ○ Health Solutions will be closed. Parkview will be open on Monday. AMR will be open on Monday ○ Mike Lening and Jason Abney will be available to review the Covid survey. 	
8.	<ul style="list-style-type: none"> ● Next CPT Meeting Friday, March 11th, 2022, 	11:17
9.	Adjourn	11:18
10.	Next Meeting March 11, 2022	

Acronyms

CPT: Core planning team

FA: Fiscal Agent

CA – Clinical Advisor

RRC: Readiness and Resource Coordinator

SRHCC – South Regional Healthcare Coalition

Q3 – quarter three

Q4 – quarter four