



Custer, Fremont, Huerfano, Las Animas, Pueblo

### **South Region Healthcare Coalition Meeting**

Monday, October 18, 2021

9:00AM – 11:00 PM

Virtually through Google Meets

Thursday, October 21, 2021

9:00AM – 11:00 PM

Virtually through Google Meets

### **Agenda**

For a list of commonly used **Acronyms**, see last page of packet

| <b>Agenda Item</b>                             | <b>Presenter</b>  | <b>Time</b> |
|--|-------------------|-------------|
| 1. Review Agenda / Purpose                     | Kimber            | 0900        |
| 2. Introductions                               | Kimber            | 0900        |
| 3. SOW / Assign Tasks                          | Kimber/CPT        | 9:10        |
| 4. Review Completed Deliverables               | Kimber/ CPT0      | 10:10       |
| 5. Budgets for Deliverables                    | Kimber/Kim G.     | 10:20       |
| 6. CPT Meeting Dates                           | Kimber/CPT        | 1010        |
| 7. Special Session and SRHCC Quarterly Meeting | Kimber/CPT        | 1030        |
| 8. Adjourn                                     | Kimber            | 1100        |
| 9. Next Meeting                                | November 19, 2021 |             |

**SRHCC CPT OCTOBER 18 & 21 MEETING**

| Agenda Items                                    | Discussion   | Action Item(s) |
|---|--|----------------|
| <p><b>2. SRHCC Coordinator contact info</b></p> | <p>Kimber Weddle – RRC Coordinator<br/>970-343-2992<br/><a href="mailto:srhcc.coordinator@gmail.com">srhcc.coordinator@gmail.com</a></p>   |                |
| <p><b>3. SRHCCSOW FY 2021-2022</b></p>          | <p>Review of SOW – few of the major activities that the SRHCC will be focused on during this grant year. These activities are not all encompassing, but rather a list of the larger activities that the SRHCC membership will be called upon to provide input into.</p> <ul style="list-style-type: none"> <li>▪ <b>Deliverable #10:</b> Due Date Dec. 30, 2021<br/><i>Contractor Shall submit quarterly financial reports electronically via Co-Share</i> <ul style="list-style-type: none"> <li>• <i>PP - Kim G. , Kimber</i></li> </ul> </li> <li>▪ <b>Deliverable #11:</b> Due Date Dec. 30, 2021<br/><i>Submit an the HCC EEI electronically via CO-Share</i> <ul style="list-style-type: none"> <li>• <i>Completed 10/13/21</i></li> <li>• <i>PP: Kimber</i></li> </ul> </li> <li>▪ <b>Deliverable #12:</b> Due Date Dec. 30, 2021<br/><i>Submit the completed HCC Sustainability Plan electronically via CO-Share</i> <ul style="list-style-type: none"> <li>• <i>PP: Kimber</i></li> <li>• <i>WG: Jason, Kimber</i></li> <li>• <i>Notes: See Co-Share Crosswalk Docs.</i></li> </ul> </li> <li>▪ <b>Deliverable #13:</b> Due Date Dec. 30, 2021<br/><i>Submit an Updated Jurisdictional Risk Assessment</i> <ul style="list-style-type: none"> <li>▪ <i>Working with member organizations update the JRA(HVA) from FY 20-21 maintaining health and medical focus</i><br/><i>PP:Kimber</i><br/><i>WG: Kimber, Jason (will help sent me more info).</i><br/><i>Notes: Ask Ron (Pueblo), HCC can ask for the Regions and Members for their docs.</i></li> </ul> </li> <li>▪ <b>Deliverable #14:</b> Due Date Dec. 30, 2021<br/><i>Submit the names of individuals attending the Regional ESF-* IPPW electronically via CO-SHARE</i> <ul style="list-style-type: none"> <li>• <i>Names: Kimber W. Desiree, Kim Chavez,</i></li> </ul> </li> <li>▪ <b>Deliverable #15:</b> Due Date Dec. 30, 2021<br/><i>Submit Crises Standard of Care Annex electronically via CO-Share and CAT</i> <ul style="list-style-type: none"> <li>• <i>PP: Kimber</i></li> <li>• <i>WG:</i></li> <li>• <i>Notes: Invite Dr. Webber to Join the WG</i></li> </ul> </li> <li>▪ <b>Deliverable #16:</b> Due Date Dec. 30, 2021<br/><i>Submit Clinical Advisor HCC Crisis Standards of Care</i></li> </ul> |                |

*Plan Review electronically via CO-Share*

- **Deliverable #17:** Due Date Mar. 31, 2022  
*Submit the HCC Surge Estimator Tool electronically via CAT*
  - *PP: Kimber*
  - *Notes: Kimber will gather more information and see what actions are needed to complete.*
- **Deliverable #18:** Due Date Jan 30, 2021  
*Submit an BP4 Draft HCC Work Plan electronically via CAT and CO-Share*
  - *Pp: Kimber*
- **Deliverable #19** Due Date Mar. 31, 2022  
*Submit a BP4 Draft HCC Budget electronically via CAT and CO-Share*
- **Deliverable #23:** Due Date Mar. 31, 2022  
*Develop and submit Burn Annex*
  - *Develop a plan that considers local risks for mass burn events, identifies burn-specific assets within the SCR, reviews and develops coordination plans that explore mechanisms with American Burn Association centers and regions, and incorporates critical care air/ground assets that are suitable for burn patient transfer*
    - *PP: Kimber*
    - *WG: NA*
    - *Notes: Share plan with CPT.*
- **Deliverable #27:** Due Date June 15, 2022  
*Complete the Coalition Surge Test (CST) Exercise*
  - *Conduct a CST to test planning efforts and ensure capacity and capability to access immediate patient bed availability, track patients, share needed information, and continue to advance an effective health and medical emergency management system.*
    - *PP: Kimber*
    - *WG: Jason (PVH)*
    - *Notes: Check with members to see what they have documented and see if they will share.*
  - **Deliverable #31:** Due Date June 15, 2022  
*Develop a Supply Chain Integrity Assessment*
    - *Develop a plan that examines supply chain vulnerabilities, identify systems and infrastructure that will support any supply chain disruptions within the SCR*
      - *PP:*
      - *WG: CPT*
- **Deliverable #32:** Due Date June 15, 2022  
*Develop an Inventory Management Program Protocol*

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|  | <ul style="list-style-type: none"> <li>▪ <i>Develop a formal inventory management protocol for all cached material owned by the SRHCC</i> <ul style="list-style-type: none"> <li>• <i>PP: Kimber</i></li> </ul> </li> <li>▪ <b>Deliverable #33:</b> Due Date June 15, 2022<br/><i>Draft a Responder Health and Safety Plan</i> <ul style="list-style-type: none"> <li>▪ <i>Develop draft plan that coordinates training and maintenance of competencies among public health first responders, health care providers, EMS and others as appropriate</i> <ul style="list-style-type: none"> <li>• <i>PP: Kimber</i></li> <li>• <i>WG: Justin (available until March),</i></li> <li>• <i>Notes: na</i></li> </ul> </li> </ul> </li> <li>▪ <b>Deliverable #36:</b> Due Date June 15, 2022<br/><i>Complete Burn Surge Tabletop Exercise and Draft a Crisis Standards of Care Tabletop Exercise</i> <ul style="list-style-type: none"> <li>▪ <i>Develop a CSC draft tabletop that adheres to federal nondiscrimination laws in decision making, communication, identification of alternate sources or strategies that address deficit in space, staff, or supplies, and resource allocation decision making, as necessary at the HCC level</i></li> <li>▪ <i>Conduct a tabletop that validates the Burn Annex and meets HSEEP principles for exercises and Planning</i> <ul style="list-style-type: none"> <li>• <i>PP: Kimber</i></li> <li>• <i>WG: Jason</i></li> <li>• <i>Notes: Add this to the training/TTX list for Region.</i></li> </ul> </li> </ul> </li> </ul> |  |
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| <p><b>4. Completed or Near Completed</b></p> | <ol style="list-style-type: none"> <li>1. The Contractor shall submit the HCC reimbursement request using the standardized invoice form via email to CDPHE Contract Monitor.</li> <li>2. The Contractor shall submit the HCC Budget electronically to via CAT and CO-SHARE.</li> <li>3. The Contractor shall submit a copy of each HCC Sub-Awardee Agreement Plan electronically via email to the OEPR Program Manager.</li> <li>4. The Contractor shall submit the HCC Member Organization List electronically via CO-SHARE.</li> <li>5. The Contractor shall submit the HCC Activity Tracker electronically via CO-SHARE.</li> <li>6. The Contractor shall submit the updated Response Plan electronically via CO-SHARE and CAT.</li> </ol> | <p>Completed by All Clear 9/30/2021</p> <p>Highlighted items are still needing a Action</p> |
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|   | <p>7. The Contractor shall submit the updated Response Plan Checklist electronically via CO-SHARE.</p> <p>8. The Contractor shall submit the updated HCC governance document electronically via to CO-SHARE and CAT.</p> <p>9. The Contractor shall submit communications drill data electronically via COSHARE and CAT.</p> <p>10. The Contractor shall submit quarterly financial reports electronically via CO-SHARE.</p>   |  |
| <p><b>5. Budgets for Deliverables</b></p> | <p>What funds are available at this time to be used to possibly hire a team/member/company to complete deliverables.</p>   |  |
| <p><b>6. CPT Meeting Dates</b></p>        | <p><b>Please Mark your calendars for these dates.</b></p> <p><del>October 18/21, 2021</del>CPT<br/> <b>November 19, 2021 CPT</b><br/> <b>December 17, 2022 Q2</b><br/> <b>January 21, 2022 CPT</b><br/> <b>February 18, 2022 CPT</b><br/> <b>March 18 2022 Q3</b></p> <p><b>Other Dates to Consider:</b><br/> <b>National Healthcare Coalition 2021   Nov 30 - Dec 2, 2021</b></p> <ul style="list-style-type: none"> <li>● Please let Kimber know if you plan to attend by 10/22.</li> </ul> <p><b>Regional ESF 8 IPPW</b></p> <ul style="list-style-type: none"> <li>● Date TBD</li> </ul> | <p>All CPT meetings are 9-11am.</p> <p>Move to 10am-12pm</p> |

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| <b>7. Special Session and SRHCC Quarterly Meeting</b> | <p>It has been recommended we hold a special session by the end of this month to open up the deliverables to our members and see who would like to help with them or bid on.</p> <p>What date would we like to schedule this for?</p> <p>Schedule the December Quarterly meeting date.</p> |  |
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|---|--|---|
| <b>10/18/2021 CPT Meeting Attendees</b> | <p>Abney, Jason R. - Declined<br/> Desiree Lipka   Accepted invite, Attending 10am-11am<br/> Justin Carbee   Accepted invite - did not attend<br/> Kevin Weber   No response<br/> Kim Chavez   Attended 10am-11am<br/> Kim Gonzales   No response<br/> Mike Lening   Declined<br/> Sarah Miller   Declined<br/> SRHCC Coordinator   Attended 9am-11am</p>                    | <p>Meeting invite was sent 10/15/21. Meeting was scheduled to accommodate responses on the doodle survey.</p> |
| <b>10/21/2021 CPT Meeting Attendees</b> | <p>TBD</p> <p>Abney, Jason R.   Attended 9am-11am<br/> Desiree Lipka   at previous meeting<br/> Justin Carbee   Attended 9am-11am<br/> Kevin Weber   did not attend<br/> Kim Chavez   attended previous meeting<br/> Kim Gonzales   Attended 9am-11am<br/> Mike Lening   did not attend<br/> Sarah Miller   Attended 9am-11am<br/> SRHCC Coordinator   Attended 9am-11am</p> | <p>Meeting invite was sent 10/15/21. Meeting was scheduled to accommodate responses on the doodle survey.</p> |
| <b>9. Next Meeting</b>                  | <p><b>November 19, 2021</b></p>  |   |

## SRHCC Executive Council

**SRHCC Executive Council Members:**

| Role                             | Name          | Office Phone         | Email Address                  |
|----------------------------------|---------------|----------------------|--------------------------------|
| Response Coordinator             | Kimber Weddle | 970-343-2992         | srhcc.coordinator@gmail.com    |
| Clinical Advisor                 | Kevin Weber   | 719-671-2700         | kevinwebermd@yahoo.com         |
| Chair Hospital                   | Jason Abney   | 719-585-2524         | jason_abney@parkviewmc.com     |
| CoChair                          | NA            | NA                   | NA                             |
| Secretary                        | NA            | NA                   | NA                             |
| Fiscal Agent                     | Kim Gonzales  | 719-846-2213 x<br>37 | kgonzales@la-h-health.org      |
| Emergency Medical Services       | Mike Lening   | 719 289-3444         | mike.lening@amr.net            |
| Public Health Representative     | Sarah Miller  | 719 276-7456         | sarah.miller@fremontco.com     |
| LTC Representative               | NA            | NA                   | NA                             |
| EM Representative                | Kim Chavez    | 719-845-2566         | kim.chavez@lasanimascounty.org |
| At Large                         | Desiree Lipka | 719-783-0566         | DesireeL@solvistahealth.org    |
| At Large                         | NA            | NA                   | NA                             |
| Behavioral Health Representative | Justin Carbee | 719-250-4724         | JustinC@health.solutions       |

**Nominees to join the SRHCCExecutive Council:**

**Commonly Used Acronyms**

8CAT – coordinated advisory team for ESF-8

AAR – after-action review/report

ASPR – Assistant Secretary for Preparedness & Response (in US Dept of Health & Human Svcs)

BH – behavioral health

CDPHE – Colorado Department of Public Health & Environment  
CHA – Colorado Hospital Association  
CMS – Centers for Medicare and Medicaid Services  
DHSEM – (Colorado) Division of Homeland Security & Emergency Management  
EM – emergency manager/management  
EMS – emergency medical services  
EOC – emergency operations center  
EOP – emergency operations plan  
ESF – emergency support function  
ESF 8 - emergency support function that includes:  
    – medical  
    – public health  
    – behavioral health  
    – fatality management  
HAN – health alert network  
HC – health care  
HCC – health care coalition  
HCF – health care facility  
HCO - health care organization (long-term care, assisted living, dialysis, community health centers, home healthcare & hospice)  
HHS – (US Department of) Health and Human Services  
HLS – homeland security  
HSEEP – Homeland Security Exercise & Evaluation Program  
HVA – hazard/hospital vulnerability assessment  
ICS – Incident Command System  
IP – improvement plan (from training exercise)  
IS – independent study (FEMA courses)  
LTCF – long-term care facility (also a nursing home)  
MAC – mutual aid channel  
MCI – mass casualty incident/instruction  
MedMAC – medical multi-agency coordination (center)  
MEP – Master Exercise Practitioner  
MRC – Medical Reserve Corps  
NIMS – National Incident Management System  
OEPR – Office of Emergency Preparedness and Response (in CDPHE)  
SA – Situational Awareness  
SC – Steering Committee  
SCHC – South Central Healthcare Coalition

### **Other Documents:**

[South Region Healthcare Coalition FY21-22 Bylaws](#)

### **Action Items:**

- Kimber to send out a doodle poll to find a date for the Members Special Special Meeting
- Kimber - Schedule the Members Special Session Meeting two weeks out



- Kimber - Select the deliverables that could be bid out in our community.
- Kimber - Finalize the budget we can use for each deliverable
- Kimber - Send out meeting invites for all meeting Nov-March