



## South Region Healthcare Coalition CPT Meeting

June 3, 2022  
10:00-12:00 p.m.

Please join my meeting from your computer, tablet or smartphone.

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### Minutes

	<p><b>Attendance</b>  <b>Kimber Weddle – RRC, SRHCC</b>  <b>Kim Chavez – EM, Las Animas County</b>  <b>Kim Gonzales – Fiscal Agent, Las Animas Public Health Department</b>  <b>Mike Lening – EMS, AMR</b>  <b>Sarah Miller – Public Health, Fremont Public Health Department</b>  <b>Justin Carbee - Behavioral Health, Health Solutions</b>  <b>Desiree Lipka – At large, Solvista Health</b>  <b>Dr. Vijan – Clinical Advisor, Spanish Peaks Regional Hospital</b></p> <p><b>Absent</b>  <b>Jason Abney, Hospital Chair, Parkview Medical Center</b>  <b>Sarah Miller – Public Health, Fremont Public Health Department</b></p> <p><b>Guest</b>  <b>Lauren Smith – All Clear Management Group</b>  <b>Savannah Fritz - All Clear Management Group</b></p>	
1.	<p>Call to Order          Approve meeting agenda and meeting minutes – Kimber Weddle</p> <p>Approve meeting agenda and meeting minutes:</p> <ul style="list-style-type: none"> <li>• Kimber Weddle - Motion to approve May 6, 2022 CPT Meeting Minutes and June 3, 2022 Agenda.             <ul style="list-style-type: none"> <li>- No objections or changes by CPT</li> </ul> </li> <li>-Agenda and meeting notes approved by Mike Lening. Seconded by Justin Carbee. Approved 6/3/2022</li> </ul>	10:00
	<p>Guest Presentation: Lauren Smith and Savannah Fritz</p> <ul style="list-style-type: none"> <li>• Infectious Disease TTX – AAR/IP: All Clear Management Group</li> <li>• Kimber asked all Clear for the video of the meeting, and the spreadsheet of the attendees. All Clear will email documents this afternoon.</li> <li>• Kimber asked all Clear to bid on projects for next year. Provide a menu of options and prices. All Clear will email documents this afternoon.</li> <li>• Kimber Asked all Clear for the final invoice.</li> </ul>	10:05

	<p>Financial Updates – Kimber Weddle and Kimberly Gonzales</p> <ul style="list-style-type: none"> <li>• Financial Updates – Projected balance <ul style="list-style-type: none"> <li>○ During the last meeting we have expended \$81,272.00.</li> <li>○ With some final purchases this month, HCC will have a remaining balance of \$27,899.81.</li> <li>○ The HCC still has some invoices to pay out. All Clear contract is one of them at \$22,000.</li> </ul> </li>   <li>• BP4 – Budget Draft Review <ul style="list-style-type: none"> <li>○ Change of IDC rate for FA has changed to 13.38%. The change was due the extra covid funds. It dropped our rate down</li> <li>○ Final Budget due in July.</li> <li>○ Staff line item increased.</li> <li>○ The IDC rate decreased from 19% to 13.38%. This opens up \$9,150.48</li> </ul> </li>   <li>• Grant Extensions – HPP2 Covid funds and BP2 extension <ul style="list-style-type: none"> <li>○ Covid Extension funds have been approved \$36,421.35. All funds and activities All HCC partners received invite to use funds. Only 5 responded</li> <li>○ 5 recipients of the Covid extension Funds. <ul style="list-style-type: none"> <li>▪ Each are responsible to place orders, send the invoices and receive the items by June 24<sup>th</sup></li> <li>▪ PDPHE - \$5,277.32 ordering fit test kits, gloves</li> <li>▪ Custer health Department - \$3,000. Ordering KN95's</li> <li>▪ Las Animas / Huerfano - \$8,277.32 . Items TBD</li> <li>▪ Pueblo Medical Centers - \$8,277.32 . PPE requested</li> <li>▪ Professional Home Health Care - \$8,277.32 PPE requested</li> </ul> </li> <li>○ We have expended approximately \$13,400.00</li> <li>○ Leaves a remaining \$19,611.42. Parkview and LAHCPHED still has not placed ordered.</li> <li>○ The HCC still has to pay these out and send</li> </ul> </li>   <li>• Kim Gonzales need these items to help with the new contract: <ul style="list-style-type: none"> <li>▪ Kimber – will manage the SOW _ Budget</li> <li>▪ Kim and Kimber will meet separately to discuss the BP4 Contact Application.</li> </ul> </li> </ul>	10:30
	<p>CPT Updates</p> <ul style="list-style-type: none"> <li>• Kudos, Celebrations, Updates: <ul style="list-style-type: none"> <li>○ Justin Carbee – He is certified to train in certified first aid. 4 hour class. Would host classes through CO-train outside of Health Solutions.</li> <li>○ Desiree Lipka – is certified to train in certified first aid. 90 minutes class. No charge for classes. If class in not on co-train than a certificate not provided.</li> </ul> </li>   <li>• Ronald Sasoake <ul style="list-style-type: none"> <li>○ New Epi Starts July 1<sup>st</sup>.</li> <li>○ Waiting for new grant year to start.</li> <li>○ Covid is slightly on the rise.</li> </ul> </li>   <li>• Mike Lening</li> </ul>	11:00

	<ul style="list-style-type: none"> <li>○ Covid is not impacting operations. AMR safety Jam in Fremont County is tomorrow the June 4<sup>th</sup>. It's a smaller event than the Pueblo location.</li> <li>● Desiree Lipka – At Large Announcement – This is the last CPT meeting Desiree can attend. Desiree has resigned from the HCC council and because of this she is stepping down from the SRHCC At Large Position. Desiree agreed to finish her term through June 30<sup>th</sup>. Jason Pitts is the back-up. He was informed of the resignation.</li> <li>● CPT Elections: <ul style="list-style-type: none"> <li>○ Sarah Miller - Public Health Representative (term expires June 30, 2022) Sarah is not able to commit to another 2 years.</li> <li>○ Ronald Sasaoke- New Public Health Representative (starts July 1, 2022. Term ends June 30, 2024)</li> <li>○ Justin Carbee - Behavioral Health Representative (term expires June 30, 2022). Voted for another two year term (starts July 1, 2022. Term ends June 30, 2024)</li> <li>○ Justin is available and interested in another two-year term.</li> </ul> </li> <li>● Mike Lening - Emergency Services Representative (term expires June 30, 2022) <ul style="list-style-type: none"> <li>○ Voted on for another two-year term. (Starts July 1, 2022. Term ends June 30, 2024)</li> </ul> </li> <li>● Open Position - Long Term Care Representation (1 year term) <ul style="list-style-type: none"> <li>○ Did not vote on this seat. Still available.</li> </ul> </li> <li>● Vote for one FTE 1.0 – Confirmed to budget for a FTE 1.0</li> </ul>	
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	<p>Deliverables Progress &amp; SOW</p> <ul style="list-style-type: none"> <li>○ Deliverables are DUE JUNE 15<sup>TH</sup>. The only deliverable due no later than June 30<sup>th</sup> is the 4<sup>th</sup> qtr financial reports.</li> <li>○ Signatures for deliverables by June 10<sup>th</sup>. Will be sent between June 6-10<sup>th</sup>.</li> <li>○ Are there any planned vacations, PTE that we should note so we can send plans for signature?</li> <li>● Volunteer Management Plan (34) <ul style="list-style-type: none"> <li>○ WG: Kim Chavez, Jason Abney (volunteered by Kimber)</li> <li>○ Plan created in 2020-20221. Needs to be updated with CPT feedback.</li> <li>○ CPT signatures required.</li> <li>○ In-progress</li> </ul> </li> <li>● Responder Health and Safety Plan (33) <ul style="list-style-type: none"> <li>○ WG: Mike Lening</li> <li>○ This is a new plan that is to be developed. Look for cpt members to look over templates, provide feedback, industry expertise and help review.</li> <li>○ Have not been able to reach Mike via email to discuss plan. Are there any CPT members willing to review the draft.</li> </ul> </li> <li>● Submit MRSE Data (27) – <ul style="list-style-type: none"> <li>○ completed 5/4/2022</li> <li>○ All Clear Mgt Group.</li> <li>○ WG: CPT, Margert Comstock</li> <li>○ Work group to provide feedback and participate in planning.</li> </ul> </li> </ul>	11:15
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	<ul style="list-style-type: none"> <li>• After-Action Report and Improvement Plan for Infectious Disease Surge Annex Tabletop Exercises <ul style="list-style-type: none"> <li>○ All Clear Mgt Group.</li> <li>○ WG: All CPT, RRC, CA</li> <li>○ Work group to provide feedback and participate in planning.</li> <li>○ AAR_IP meeting scheduled for the June CPT meeting.</li> </ul> </li> <li>• COOP (30) <ul style="list-style-type: none"> <li>○ WG: Justin Carbee (volunteered by Desiree Lipka)</li> <li>○ Once a fiscal year, the members of the SRHCC CPT will review the COOP Plan. All revisions will be communicated to the general SRHCC membership at the next available quarterly SRHCC meeting or newsletter.</li> <li>○ In Progress – ready for Justin’s Review</li> </ul> </li> <li>• Full Supply Chain Integrity Assessment (31) <ul style="list-style-type: none"> <li>○ WG: HCC’s</li> <li>○ Created. Will send out to members and pull data from survey</li> <li>○ <a href="https://form.jotform.com/212796311735155">https://form.jotform.com/212796311735155</a></li> <li>○ State assessment is complete and survey is closed. All Clear is sending a draft and each region is to interpret the regional data and complete their regional information in the document.</li> </ul> </li> <li>• Inventory Management Program Protocol (32) <ul style="list-style-type: none"> <li>○ In progress. Justin is reviewing.</li> <li>○ WG: Justin Carbee was volunteered.</li> <li>○ Made a few edits and uploaded new version into the google drive. This deliverable is complete, but we can make adjustments to it.</li> </ul> </li> <li>• Resource Inventory Report (28) <ul style="list-style-type: none"> <li>○ WG: Ask Jason Abney. Dr. Vijan</li> <li>○ Plan needs updates. WG would review and make changes as needed.</li> </ul> </li> <li>• Dates and Attendance of PIO Training (29)</li> <li>• 4th Quarterly Financial Report (35)</li> <li>• CSC Exercise <ul style="list-style-type: none"> <li>○ This is a draft. Very little guidance from the State. Waiting to get more information at the coordinators meeting in Alamosa.</li> <li>○ Would any CPT member be willing to share a plan from their facility with to use as a reference?</li> <li>○ WG: Kimber Weddle</li> </ul> </li> </ul>	
	<p>New Business -Kimber/CPT</p> <ul style="list-style-type: none"> <li>• HCC Coordinator meeting will be in Pueblo. Date is TBD: Pushing for the 3<sup>rd</sup> quarter. Meeting expenses were budgeted for \$500. Includes breakfast.</li> <li>• Meeting dates CPT <ol style="list-style-type: none"> <li>1. First Fridays for months.</li> <li>2. July 1</li> <li>3. August 5</li> <li>4. September 2</li> <li>5. October 7</li> <li>6. November 4</li> <li>7. December 2</li> <li>8. January 6</li> </ol> </li> </ul>	<p>11:30</p>

	<p>9. February 3 10. March 3 11. April 7 12. May 5</p> <ul style="list-style-type: none"> <li>• Qtr meetings. First Fridays for months. <ul style="list-style-type: none"> <li>1. August 5th</li> <li>2. November 4th</li> <li>3. February 3rd</li> <li>4. May 5<sup>th</sup></li> </ul> </li> <li>• Improving SA alerts for the HCC. <ul style="list-style-type: none"> <li>○ Minnequa Medcenter evacuated due the Minnequa Lake Fire. They reached out to the coalition for support.</li> <li>○ 2701 California Street, Pueblo, CO 81004</li> <li>○ 10 went to a place in COS called Falcon Heights</li> <li>○ 37 went to another facility in Pueblo.</li> <li>○ The HCC SA: Was facebook Pueblo PD, DHSEM page. webEOC, and monitored emails. <ul style="list-style-type: none"> <li>▪ At one point I saw a pre-evacuation, but all alerts were showing no evacuations.</li> <li>▪ WebEOC is not reliable for healthcare needs.</li> <li>▪ Requesting a ESF-8 collaborative meeting.</li> <li>▪ The Coalition is limited on support services to help with transportation. Kimber will work with Desert Willow to get exact needs and reach out to member facilities for support.</li> </ul> </li> </ul> </li> </ul>	
	Next CPT Meeting Friday, July 1, 2022.	
	Adjourn	11:45

Action Items:

- All Clear for the video of the meeting, and the spreadsheet of the attendees - Completed
- All Clear to bid on projects for next year. Provide a menu of options and prices – in-progress
- All Clear to provide final invoice – completed.
- Kimber – will manage the SOW & Budget - completed
- Kim and Kimber will meet separately to discuss the BP4 Contact Application - completed