



South Region Healthcare Coalition CPT Meeting

May 6, 2022

9:00-10:00 a.m.

Please join my meeting from your computer, tablet or smartphone.

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Minutes

	<p>Attendance Kimber Weddle – RRC, SRHCC Kim Chavez – EM, Las Animas County Kim Gonzales – Fiscal Agent, Las Animas Public Health Department Mike Lening – EMS, AMR Sarah Miller – Public Health, Fremont Public Health Department Justin Carbee - Behavioral Health, Health Solutions</p> <p>Absent Jason Abney, Hospital Chair, Parkview Medical Center Dr. Vijan – Clinical Advisor, Spanish Peaks Regional Hospital Desiree Lipka – At large, Solvista Health</p> <p>Guest Lauren Smith – All Clear Management Group Savannah Fritz - All Clear Management Group</p>	
	<p>Agenda Item</p>	<p>Time (Estimated)</p>
<p>1.</p>	<p>Call to Order Approve meeting agenda and meeting minutes – Kimber Weddle</p> <p>Approve meeting agenda and meeting minutes: Kimber Weddle - Motion to approve April 1, 2022, CPT Meeting Notes and May 6th Agenda. - No objections or changes by CPT -Agenda and meeting notes approved by Mike Lening. Seconded by Justin Carbee. Approved 4/1/2022</p>	<p>9:40 (end of meeting)</p>
<p>2.</p>	<p>Plan for the Member Meeting- Review the Quarterly Member Meeting Agenda</p> <ul style="list-style-type: none"> • Mike Lenning and Justin Carbee can lead the nominations if Jason Abney can not attend. Kimber Weddle will send a script for Mike to review. • CPT Elections: Announcements we in the May newsletter to spread the word. The RRC has not received any emails regarding interest. 	<p>9:00</p>

	<ol style="list-style-type: none"> 1. Sarah Miller - Public Health Representative (term expires June 30, 2022) <ol style="list-style-type: none"> a. Sarah is not able to commit to another 2 years. b. Ideas for nominations: 2. Justin Carbee - Behavioral Health Representative (term expires June 30, 2022) <ol style="list-style-type: none"> a. Justin is available and interested in another two-year term. 3. Mike Lening - Emergency Services Representative (term expires June 30, 2022) <ol style="list-style-type: none"> a. Mike is available and interested in another two-year term. 4. Open Position - Long Term Care Representation (1 year term) <ol style="list-style-type: none"> a. Ideas for nominations – 5. Vote for one FTE 1.0 - <ul style="list-style-type: none"> • Financial Review / FY22-23 updates • Regional Epi updates – Announcements <ul style="list-style-type: none"> ○ Margaret Comstock is planning to participate in the meeting by providing a regional Epi update. This helps with her obligation is the PHEP grant. She will also announce her resignation during the meeting. • Member updates – ice breaker <ul style="list-style-type: none"> ○ If we have time during the meeting, we would like to have a member update. This is meant to be an ice-breaker and encourage participants to speak up. ○ We will go down the list of sectors. We would like the Core Planning Team to participate for their sector • IDS ttx and Exercise <ul style="list-style-type: none"> ○ All Clear will manage the presentation. We will have the after-action meeting during the June 3rd meeting. Click Here TTX/IP 	
	<p>Guest Presentation: Lauren Smith and Savannah Fritz</p> <ul style="list-style-type: none"> • No updates from All Clear Management Group 	9:05
	<p>Review action items – Kimber</p> <ul style="list-style-type: none"> • Kimber has looked into a variety of training options. Not having much luck. Requesting the CPT to help look into this for FY22-23. <ul style="list-style-type: none"> ○ Kimber spoke with Lyle from CHA and Lauren with All Clear to look for opportunities. 	9:10
	<p>Financial Updates – Kimber Weddle and Kimberly Gonzales</p> <ul style="list-style-type: none"> • Financial Updates – Projected balance • BP4 – Budget Draft Review <ul style="list-style-type: none"> ○ Change of IDC rate for FA ha changed to 13.38%. The change was due the extra covid funds. It dropped our rate down ○ Final Budget due in July. ○ The IDC rate decreased from 19% to 13.38%. This opens up \$9,150.48 • Grant Extensions – HPP2 Covid funds and BP2 extension <ul style="list-style-type: none"> ○ Covid Extension funds have been approved \$36,421.35. All funds and activities All HCC partners received invite to use funds. Only 5 responded 	9:20

	<ul style="list-style-type: none"> ○ 5 recipients of the Covid extension Funds. <ul style="list-style-type: none"> ▪ Each are responsible to place orders, send the invoices and receive the items by June 24th ▪ PDPHE - \$5,277.32 ordering fit test kits, gloves ▪ Custer health Department - \$3,000. Ordering KN95's ▪ Las Animas / Huerfano - \$8,277.32 . Items TBD ▪ Pueblo Medical Centers - \$8,277.32 . PPE requested ▪ Professional Home Health Care - \$8,277.32 PPE requested ○ We have expended \$81,272.00 ○ Leaves a about half of the grant to spend. ○ The HCC still has some invoices to pay out. All clear contract is one of them at \$22,000. ● Kim Gonzales need these items to help with the new contract: <ul style="list-style-type: none"> ▪ Kimber – will manage the SOW _ Budget ▪ Kim and Kimber will meet separately to discuss the BP4 Contact Application. 	
	<p>CPT Updates</p> <ul style="list-style-type: none"> ● Fiscal Agent (Kim Gonzales) – As they demobilize Covid, Las Animas and Huerfano is down to one test site in each County. Fridays in Las Animas and Tuesdays in Walsenburg Wastewater in Las Animas has detected BA2. They have a ton of test kits available to send out. They are delivering to Day Cares to help disburse them. 	9:25
	<p>Deliverables Progress & SOW</p> <ul style="list-style-type: none"> ○ Deliverables are DUE JUNE 15TH. The only deliverable due no later than June 30th is the 4th qtr financial reports. ○ Signatures for deliverables by June 10th. Will be sent between June 6-10th. ○ Are there any planned vacations, PTE that we should note so we can send plans for signature? ● Volunteer Management Plan (34) <ul style="list-style-type: none"> ○ WG: Kim Chavez, Jason Abney (volunteered by Kimber) ○ Plan created in 2020-20221. Needs to be updated with CPT feedback. ○ CPT signatures required. ○ In-progress ● Responder Health and Safety Plan (33) <ul style="list-style-type: none"> ○ WG: Mike Lening ○ This is a new plan that is to be developed. Look for cpt members to look over templates, provide feedback, industry expertise and help review. ○ Have not been able to reach Mike via email to discuss plan. Are there any CPT members willing to review the draft. ● Submit MRSE Data (27) – <ul style="list-style-type: none"> ○ completed 5/4/2022 ○ All Clear Mgt Group. ○ WG: CPT, Margert Comstock ○ Work group to provide feedback and participate in planning. ● After-Action Report and Improvement Plan for Infectious Disease Surge Annex Tabletop Exercises <ul style="list-style-type: none"> ○ All Clear Mgt Group. 	9:30

	<ul style="list-style-type: none"> ○ WG: All CPT, RRC, CA ○ Work group to provide feedback and participate in planning. ○ AAR_IP meeting scheduled for the June CPT meeting. ● COOP (30) <ul style="list-style-type: none"> ○ WG: Justin Carbee (volunteered by Desiree Lipka) ○ Once a fiscal year, the members of the SRHCC CPT will review the COOP Plan. All revisions will be communicated to the general SRHCC membership at the next available quarterly SRHCC meeting or newsletter. ○ In Progress – ready for Justin’s Review ● Full Supply Chain Integrity Assessment (31) <ul style="list-style-type: none"> ○ WG: HCC’s ○ Created. Will send out to members and pull data from survey ○ https://form.jotform.com/212796311735155 ○ State assessment is complete and survey is closed. All clear is sending a draft and each region is to interpret the regional data and complete their regional information in the document. ● Inventory Management Program Protocol (32) <ul style="list-style-type: none"> ○ In progress. Work group needed (Justin?) ○ WG: Justin Carbee was volunteered. ● Resource Inventory Report (28) <ul style="list-style-type: none"> ○ WG: Ask Jason Abney. Dr. Vijan ○ Plan needs updates. WG would review and make changes as needed. ● Dates and Attendance of PIO Training (29) ● 4th Quarterly Financial Report (35) ● CSC Exercise <ul style="list-style-type: none"> ○ This is a draft. Very little guidance from the State. Waiting to get more information at the coordinators meeting in Alamosa. ○ Would any CPT member be willing to share a plan from their facility with to use as a reference? ○ WG: Kimber Weddle 	
	<p>New Business -Kimber/CPT</p> <ul style="list-style-type: none"> ● Meeting dates CPT ● Meeting Dates: Qtr meetings. First Fridays for months. <ol style="list-style-type: none"> 1. February 2. May 3. August 4. November 	9:38
	Next CPT Meeting Friday, June 3 rd 2022 (after quarterly meeting)	
	Adjourn	9:45

Action Items:

- Kimber and Kim G. will meet separately to discuss the new FOA BP4 budget
- CPT will send CSC tabletop exercises with RRC by next week (May 13th)