



## South Region Healthcare Coalition CPT Meeting

September 2, 2022

10:00-12:00 p.m.

Please join my meeting from your computer,  
tablet or smartphone.

[meet.google.com/mwx-uzir-ttd](https://meet.google.com/mwx-uzir-ttd)

### Minutes

<p><b><u>Attendance</u></b>  <b>Dr. Vijan – Clinical Advisor, Spanish Peaks Regional Hospital</b>  <b>Kimber Weddle – RRC, SRHCC</b>  <b>Ronald Sasaoka – Public Health, PDPHE</b></p> <p><b><u>Absent</u></b>  <b>Jason Abney, Hospital Chair, Parkview Medical Center</b>  <b>Kim Chavez – EM, Las Animas County</b>  <b>Mike Lening – EMS, AMR</b>  <b>Justin Carbee - Behavioral Health, Health Solutions</b>  <b>Kim Gonzales – Fiscal Agent, Las Animas Public Health Department</b></p>	
<p><b><u>Call to Order</u></b>          Approve meeting agenda and meeting minutes – Kimber Weddle</p> <p>Approve meeting agenda and meeting minutes:</p> <ul style="list-style-type: none"> <li>• Kimber had one change to the minutes. On the minute’s approval line, the name was changed from Kimber to Jason.</li> <li>• Kimber - Motion to approve June 3, 2022 CPT Meeting Minutes and July 3, 2022 Agenda with changes</li> <li>• No objections or changes by CPT             <ul style="list-style-type: none"> <li>-Agenda and meeting motion to approve by Dr. Vijan. Seconded by Ronald Sasaoka. Motion Approved 9/2/2022</li> </ul> </li> </ul>	10:05
<p>Financial Updates – Kimber Weddle</p> <ul style="list-style-type: none"> <li>• Financial Updates – Projected balance             <ul style="list-style-type: none"> <li>○ July expenses were \$9, 255.90.</li> <li>○ July’s allowable indirect was \$1,092.24</li> <li>○ Total invoiced was \$10,347.74</li> <li>○ Remaining balance after July is \$152,472.26</li> </ul> </li> </ul>	10:15

<p>CPT Updates</p> <ul style="list-style-type: none"> <li>○ Kudos, Celebrations, Updates:</li> <li>○ Dr. Vijan – <ul style="list-style-type: none"> <li>○ Community meet at Spanish Peaks was successful.</li> <li>○ SA – Lynn Johnson was a pain clinic provider in Town of La Veta, CO. Public Health was notified that the clinic was prescribing an extraordinary number of opioids and benzos to patients in the community. Concern is that her patients will start showing up at the Hospitals for services. Public Health has contact information for 20 patients and trying to reach out for 40 patients. There could be more patients that they are unaware of. Kimber to reach out to Kim Gonzales to see if there is anything they want to share with select SRHCC contacts for SA. Health advisories have come from the state. Monkeypox &amp; Polio – keep an eye out for paralysis.</li> </ul> </li> <li>○ Ronald Sasaoka – <ul style="list-style-type: none"> <li>○ Buses in South Region have monkey pox vaccine available. Patients must follow requirements to receive the vaccine.</li> <li>○ Narcan programs are being provided in our county. Training for program will be provided. Staff at the County Government buildings have been trained and issued Narcan. Ronald is now certified EMT. EMT classes are offered in Beulah in October / November under Parkview.</li> </ul> </li> <li>○ Kimber mentioned there will be a few dates in September she will not be available. September 14-15 and September 27-28. There may be a few dates between September 19-October 3<sup>rd</sup> where she may be out of the office but will check emails. Dr. Vijan and Ronald will to be available as a back-up if needed. <ul style="list-style-type: none"> <li>○ Meeting dates CPT <ul style="list-style-type: none"> <li>▪ Kimber sent out a survey to determine what day of the week works best.</li> <li>▪ Thought we could re-visit this conversation and let the CPT decide the dates for the next 3 months. Kimber recommended the CPT keep the meetings on a Friday through the month of January and revisit this topic at the January meeting. Dr. Vijan mentioned he can be available but might have some conflicts. He can participate in the Radiation planning by reviewing plans and responding via email.</li> </ul> </li> <li>○ Activity for CDPHE Closeout Report. Kimber will send out this information via google form to gather responses from CPT.</li> </ul> </li> </ul>	<p>10:25 am</p>
<p>BP4 Deliverables Progress &amp; SOW</p> <ul style="list-style-type: none"> <li>● 27 deliverables for the BP4 Fiscal Year</li> <li>● BP4 Response Plan Annex - Radiation Annex <ul style="list-style-type: none"> <li>○ Kimber had a planning meeting with All Clear.</li> <li>○ Are there any partners we want to invite to the work group?</li> <li>○ Timelines <ul style="list-style-type: none"> <li>▪ i. Initial Draft: 10/15/2022</li> <li>▪ ii. Final: 12/1/2022</li> <li>▪ iii. Deadline: 12/31/2022</li> </ul> </li> <li>○ Tabletop - Scheduled for 2 hours. Not during a Qtr member meeting.</li> <li>○ Will review the CPT planning meeting below.</li> </ul> </li> </ul> <p>– Quarter 1</p> <ul style="list-style-type: none"> <li>○ <u>Deliverables Submitted July 30th.</u> <ul style="list-style-type: none"> <li>○ BP4 HCC Budget – Final</li> </ul> </li> </ul>	<p>10:45 am</p>

<ul style="list-style-type: none"> <li>○ HCC Sub-awardee agreement</li> <li>○ BP4 HCC Workplan</li> <li>○ Kimber provided the documents via google drive for the CPT to review.</li> <li>○ <u>Deliverables Submitted August 31, 2022</u> <ul style="list-style-type: none"> <li>○ HCC Member Organization List</li> <li>○ Kimber will ask members to update their member profile to help update the member organization list.</li> </ul> </li> <li>○ <u>Deliverables are DUE September 30, 2022</u> <ul style="list-style-type: none"> <li>○ Response plan <ul style="list-style-type: none"> <li>▪ Dr. Vijan and Ronald reviewed edits of the document. Pages 3, 4, 5 were edited.</li> </ul> </li> <li>○ Response plan checklist <ul style="list-style-type: none"> <li>▪ RRC is going through to make sure our plan includes the items in the checklist</li> </ul> </li> <li>○ HCC Governance document <ul style="list-style-type: none"> <li>▪ Ronald had recommendations and sent documents via email to Kimber to review. Kimber will compare old versions of the governance docs and incorporate those changes.</li> </ul> </li> <li>○ Communication Drill data in CO-share and Cat <ul style="list-style-type: none"> <li>▪ Reviewed Results: Received one more response. Response rate changed from 15% to 16%</li> <li>▪ Ronald had feedback that the links were problematic and that the pages on the website did not open. Kimber to review the website and links for future communication drills.</li> </ul> </li> </ul> </li> <li>○ <u>Quarter 2 Deliverables</u> <ul style="list-style-type: none"> <li>○ 12_ Capability Assessment <ul style="list-style-type: none"> <li>▪ There is an activity that requires the SRHCC to schedule a capability assessment OEPR. Kimber proposed this for October 7<sup>th</sup> during the CPT from 11:15-12pm).</li> </ul> </li> </ul> </li> </ul>	
<p>New Business -Kimber/CPT</p> <ul style="list-style-type: none"> <li>● Improving SA alerts for the HCC. <ul style="list-style-type: none"> <li>○ Kimber has contact information for Fremont County Public Health director and EM. Kimber to send those to CPT.</li> </ul> </li> <li>● CDPHE/CPT/FA meeting – September 9<sup>th</sup> at 10am-11am <ul style="list-style-type: none"> <li>○ CPT members are encouraged to attend. The purpose is to discuss the process in finding a new FA and to address some of the topics that was discussed in our meeting last week.</li> <li>○ Discuss process, requirements, and timeline of changing Fiscal Agents</li> <li>○ Review challenges of an HCC FA</li> <li>○ Review SRHCC Core Planning Team questions</li> </ul> </li> </ul>	11:00 am
<p>Next CPT Meeting Friday, October 7<sup>th</sup> at 10am</p>	
<p>Adjourned</p>	11:30pm

Meeting Action Items:

- RRC –Send CPT Fremont County contact information

- RRC –Update response plan
- RRC –Compare governance documents
- RRC – Connect with Kim G. to regarding La Veta SA.

#### Acronyms

- BP4 – Budget Period 4
- Cat – Coalition Assessment Tool
- CPT – Core Planning Team
- FA – Fiscal Agent
- HCC – Healthcare Coalition
- PDHPE – Pueblo Department of Public Health and Environment
- RRC – Readiness and Response Coordinator
- SA – Situational awareness
- SRHCC – South Region Healthcare Coalition
- SOW – Scope of Work
- TBD – To be Determined
- Qtr - quarter